

Neshaminy Kids Club- Financial Agreement

Child's Name:

School:

Parent Name:

1	Registration Fees: \$100.00 per child/\$150.00 per family Apple registration Fees: \$25.00 per child/\$50.00 per family All registration fees are non-refundable for any reason.
2	Apple payments must be received on the Friday before services will be rendered the next week. If no payment is received, your child will not be able to attend until your co-pay is made. Your case-worker will be notified.
3	Fees for Variable Schedules: (Not available for Middle School) Before School: \$12.00 After School: \$16.00 Before & After: \$ 28.00 If your calendar is received late more than twice, you will LOSE your eligibility to use variable schedules.
4	Fee for Drop In Care: AM \$15.00 PM \$25.00 (Not available $\frac{1}{2}$ days or the first 2 weeks of school, in-service days)
5	ALL RATES ARE MONTHLY FOR 9 MONTHS Grades K-6 (If you register on or after January 1, you will pay 6 payments.) Fee Amounts - Part time (1,2 or 3 days) Full time (4 or 5 days week) AM Part Time \$115/month AM Full time \$185/month PM Part Time \$150/month PM Full time \$230/month Full Time AM/PM: \$398/month Full time AM plus(includes up to 2 pm's) \$283/month Full Time PM(includes up to 2 am's) \$301/month
6	Intentionally blank
7	Tuition covers snacks, program activities, material/supplies, administrative costs. The cost of field trips is not included. Tuition and fees are subject to change.
8	Child's PM arrival time is dismissal of school. All children must be picked up by 6:00 PM. Late fees are \$15.00 for every 15 minute increment after 6:00 p.m. (Time is the NKC phone)
9	Parents agree to update the emergency contact/parental consent form information whenever changes occur or every 6 months at a minimum.
10	Family handbooks and other parent resources are available online at www.neshaminykidsclub.org under the parent resource tab. They may be requested at our office during regular business hours. Parents/Guardians are responsible for reading the manual and agree to follow all policies and procedures.
11	In-Service days are \$35.00 per day.
12	Tuition is due the 20TH day of the month. Invoices will be emailed by the 15 th of the month. You are paying in advance. Mail tuition, drop it off at our office, or pay online. Make checks payable to Neshaminy Kids Club. <u>Staff members at individual centers cannot accept payments.</u> We are not responsible for any fees given to center staff. Payments after the 25 th of the month are late. You will be assessed a <u>\$25.00 per month</u> late payment fee to return to the program. You are responsible for payment whether you receive a bill or not. If payment is not received by the 1 st of the month, YOUR CHILD WILL BE SUSPENDED. In order to return to the program, you will be charged a reinstatement fee of \$100.00 payable before you child reenters the program.
13	If your check is returned to us by the bank for any reason, you will owe the amount of the check plus \$25.00 in order to restore your account to good standing.
14	If your account is not in good standing, your child may be excluded from NKC and may not sign up for summer programs until payment in full is made or arrangements made with the Executive Director.
15	There is a \$5.00 fee for using a credit card. If you sign up for autopay, you will not pay a convenience fee.
16	There are NO REFUNDS for days scheduled that your child did not attend, including drop-in care, variable schedules and regular schedules. Days not used in a given week can NOT be carried over to be used at a later date. Once the month is paid for, there are no refunds. The only exception is if your child missed ten consecutive days of NKC due to

	<p>illness. Upon receipt of a doctor's note verifying the illness, half credit will be applied for the days missed. If your child is in band or a similar activity, we will need to be notified in writing before the month starts in advance of the days your child will not be attending. If we are not provided with written notification in advance, there will be no refund/credits.</p> <p>You will not be billed for school district scheduled holidays when NKC is closed.</p> <p><u>You will not receive a refund for emergency closing days, such as snow days, closure due to extreme heat, or any other unscheduled closing since NKC must still pay rent and administrative costs.</u></p>
17	You must give a month's written notice to withdraw your child from NKC. No refunds will be given once your tuition is paid. Notice must be given before the month starts.
18	If your child is suspended from NKC for one, two, or three days, there is no refund. If they are suspended for more than three days, the tuition for the additional days over three will be refunded. If your child is expelled from NKC, you will receive a prorated refund, less a \$10.00 handling fee.
19	If you withdraw your child by May 15 th for the month of June, you will be refunded \$75.00 if you are Full-time AM, \$150.00 if you are Full-time PM or \$172 if you are Full-time AM and PM.
20	If you change from part-time to full-time, you will be billed the difference for the month.
21	If you change your child from full-time to part-time during the month, there will be no refunds.
22	If your child is withdrawn from NKC or does not attend for four or more weeks, they will be made inactive in our records. In order to re-enroll, you must pay a \$100.00 reinstatement fee.
23	Variable schedules are not available for Middle School Students or for Drop In Care. Variable Schedules must be completed online through the parent portal. Calendars are to be filled out by the 18 th of the same month; September/December are exceptions. The September calendar is due August 18. The January calendar is due December 17 th . We do this for the safety of your children. You will be locked out of the variable calendar if you miss the deadline. The first time you may call in your schedule; after that, you must move to a regular part-time schedule. A \$25.00 fee will be assessed.
24	Children must attend at least 8 times a month to be eligible for variable calendars. Anything less is "Drop-in care" and is subject to drop-in fees. We reserve the right to charge a minimum monthly amount for variable schedules.
25	Payment must be made in advance for Drop-In and signing up for auto-pay. There are NO REFUNDS for unused care.
26	Failure to call your child out if your child will not be at our PM program will result in a \$25.00 fee.

I have read and agree to the above conditions in the financial agreement.

Parent's Signature

Date